

**CENTRAL COAST REGIONAL DISTRICT**  
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health  
and Cross Cultural Reconciliation”*

## **REGULAR BOARD MEETING MINUTES – February 12, 2009**

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Director Rhoda Bolton
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O'Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay

## **PART I - INTRODUCTION**

## 1. Call to Order

Chair Lande called the meeting to order at 9:17 am.

## 2. Oath of Office – Director Emery

The Oath of Office was administered to Steve Emery, Director-Elect, Electoral Area A.

### 3. Adoption of Agenda

09-02-01 M/S Directors O'Neill/Emery that the Agenda be adopted as amended.  
CARRIED

## (IC) IN CAMERA MATTERS

09-02-02 M/S Directors O'Neill/Bolton that the meeting move in camera for consideration of labour, land and legal matters. CARRIED

## **PART II – POLICY MATTERS**

The following items were moved forward:

## **(B) LOCAL GOVERNANCE MATTERS**

## **(n) Solid Waste Management – Information/Decision Briefing Note**

Volunteer Solid Waste Coordinator, Joan Sawicki, joined the meeting and presented a briefing note for directors' consideration.

09-02-03 M/S Directors O'Neill/Hyde that, pursuant to the recommendation of the Solid Waste Coordinator, the CCRD board of directors approve the purchase from the City of Burnaby of a used recycling truck and request the Administrator to make all financial and logistical arrangements to transport the truck and the desired number of large green bins and blue toters to Bella Coola as soon as possible.

CARRIED

09-02-04 M/S Directors O'Neill/Emery that the CCRD advise in writing to the recycling Contractor/Landfill Attendant that all batteries arriving at the Thorsen Creek Recycling Centre must be stored in containers (or in a contained area) so as to ensure no contact with soil or moisture; that all qualifying batteries be packed appropriately in designated containers, taped up, addressed if necessary, and the Administrator contacted immediately when two containers are full so that she can arrange for freight company pick-up; and that all non-qualifying batteries be taken to Bella Coola Recycling Depot on a regular basis.

CARRIED

Directors discussed the problem of accumulating fluorescent bulbs at the Thorsen Creek Waste and Recycling Centre. The matter was deferred for consideration at a later date.

Directors thanked Ms. Sawicki for her presentation.

### **PART III– PUBLIC CONSULTATION**

#### **11:00 am - Dayna Chapman – BC Healthy Living Alliance**

Dayna Chapman joined the meeting and introduced herself as the contract Community Development Leader for the BC Healthy Living Alliance, a coalition of a number of health-related organizations whose goals are to promote tobacco reduction, healthy eating and active living among British Columbians. Ms. Chapman continues to engage in community consultation in an effort to identify health priorities for the Central Coast region. BC Healthy Living Alliance has earmarked some funding for capacity building in the region.

#### **(B) LOCAL GOVERNANCE MATTERS**

##### **(a) Appointment of Alternate Directors**

Directors were reminded that they are required to appoint alternate directors, pursuant to the *Local Government Act*.

**(b) Statement of Disclosure under the *Financial Disclosure Act***

Statements of Disclosure were received from directors,

**(c) Board Calendar 2009**

Directors were asked to consider the proposed meeting calendar for 2009. The June regular meeting date may present a conflict and directors requested the matter of the board meeting schedule be deferred until the March board meeting.

**(d) PMT Chartered Accountants – Independence Letter**

A letter from PMT Chartered Accountants, confirming PMT's independence as auditors for the CCRD was received.

**(e) Agricultural Advisory Committee – Resignation/Appointment**

Directors were advised that Barney Kern has resigned from the CCRD Agricultural Advisory Committee. Former AAC member Kristeva Dowling has offered to serve on the AAC for 2009.

09-02-05 M/S Directors O'Neill/Hyde that Kristeva Dowling be appointed to the CCRD Agricultural Advisory Committee. CARRIED

**(f) Agricultural Advisory Committee – January 22, 2009 Meeting Minutes**

Meeting minutes were received from the January 22, 2009 Agricultural Advisory Committee meeting.

**(g) Agricultural Advisory Committee – 2008 Invasive Plant Program Final Reports**

Directors received the final report of the Agricultural Advisory Committee's 2008 Invasive Plant Program. Funding for an invasive plants inventory was received from the Ministry of Agriculture and Lands.

- (h) Agricultural Advisory Committee – Request for Funding from MAL
- (i) Agricultural Advisory Committee – Request for Funding from MOTI

Directors reviewed two requests for funding for implementation of an invasive plant treatment strategy for 2009.

**(j) Agricultural Advisory Committee – Agricultural Advisory Committee Workshop**

Information was received from the Ministry of Agriculture and Lands regarding an upcoming informational workshop for Agricultural Advisory Committees. MAL has offered assistance to fund attendance at the workshop by a member of the CCRD Agricultural Advisory Committee.

**(k) Emergency Planning – EPC Monthly Report – December 2008**

**(l) Emergency Planning – EPC Monthly Report – January 2009**

CCRD Emergency Coordinator Stephen Waugh joined the meeting and presented his reports for the months of December and January. EPC Waugh's reports included updates on Bella Coola Valley flood mitigation projects, the development of a CCRD flood mitigation resources policy, a number of potential emergency events and plans for an Emergency Management Elected Officials Workshop to be held in May.

**(m) Emergency Planning – Emergency Management Workshop for Elected Officials**

May 13, 2009 has been selected as the date that the CCRD will host an Emergency Management Workshop for Elected Officials. The workshop will be held in Bella Coola and elected officials from all Central Coast communities will be invited to attend.

**RECESS**

A lunch recess was called at 12:15 pm.

**RECONVENE**

The meeting reconvened at 12:55 pm.

**(p) Community Works Fund – Centennial Pool**

**(q) Community Works Fund – Thorsen Creek Waste and Recycling Centre**

**(r) Community Works Fund - Bella Coola Volunteer Firefighters' Society**

Three applications to the CCRD Community Works Fund were reviewed by directors.

09-02-06      M/S Directors O'Neill/Hyde that the application from the Centennial Pool Commission for \$10,000.00 from the Community Works Fund for upgrades to the pool heating system be approved.

CARRIED

09-02-07      M/S Directors O'Neill/Hyde that the application for \$11,649.88 from the Community Works Fund for the Thorsen Creek Waste and Recycling Centre for improvements to the Quonset building be approved.

CARRIED

09-02-08      M/S Directors O'Neill/Hyde that the application from the Bella Coola Volunteer Firefighters Society for \$3,479.00 from the Community Works Fund for energy conservation-related improvements to the Moose Hall be approved.

CARRIED

**(A) ECONOMIC MATTERS**

**(a) Economic Development Officer Report – February 12, 2009**

Economic Development Officer, David Anderson, joined the meeting and updated directors on progress relative to the Economic Development Operating Plan. Highlights included progress on the 2008 Annual Report, work on the Bella Coola Valley Entrances Project, a funding proposal for improvements at the Bella Coola Harbour and Bella Coola Valley Sustainable Agricultural Society's proposal to the Investment Agriculture Foundation.

EDO Anderson also updated directors on changes to Northern Development Initiative Trust policy that will have an adverse effect on local organizations seeking grant funds from the Trust.

Directors noted the significant improvements to Forest Service roads made by Ministry of Forests and Range over the past year.

09-02-09      M/S Directors O'Neill/Bolton:

WHEREAS the Central Coast Regional District deems provincial forest service roads critical community infrastructure,

THEREFORE BE IT RESOLVED we herewith extend our sincerest appreciation and gratitude to the Ministry of Forests and Range for their investment in our region.

CARRIED

Directors discussed the continuing challenges in accessing funding from the Coast Sustainability Trust. Following a recent meeting of the Central Coast Regional Steering Committee, a resolution was submitted to the Trustee, to which no response has been received. Directors concluded that clarification and assistance from the Trust Advisory Board is in order.

09-02-10 M/S Directors O'Neill/Hyde that the Central Coast Regional District request assistance from the Coast Sustainability Trust (CST) Advisory Board regarding the CST II reallocation of \$200,000 to the Central Coast Regional Steering Committee notional account.

CARRIED

09-02-11 M/S Directors O'Neill/Hyde that the Central Coast Regional District Board of Directors instruct staff to seek the assistance of the Office of the Ombudsman to explore whether the Trustee of the Provincial Government funded Coast Sustainability Trust II, possesses the authority to allocate funding within arbitrarily set boundaries.

CARRIED

Chair Lande updated directors on plans for the upcoming Pacific North Coast Marine Planning Forum, scheduled for March 26<sup>th</sup> and 27<sup>th</sup>. Chair Lande has been invited to attend.

09-02-12 M/S Directors O'Neill/Hyde that Chair Lande be authorized to attend the upcoming Pacific North Coast Marine Planning Forum, hosted by Department of Fisheries and Oceans.

CARRIED

The Administrator advised directors that a recently submitted Expression of Interest to UBCM's Built Environment and Active Transportation funding program had been well received by UBCM and a Stage 2 proposal has been invited.

09-02-13 M/S Directors O'Neill/Bolton that a submission to UBCM's Built Environment and Active Transportation Program to undertake a planning process for a pathway between the Bella Coola town site and Four Mile be approved.

CARRIED

Directors were advised of communications received from Central Coast Power Corporation regarding that organizations request to the province to rebuild the bridge between the Ocean Falls town site and Central Coast Power Corp's facility. Directors discussed the issue and concluded that more information was required and that the request for a letter of support should be deferred to the next regular meeting.

- (b) Bella Coola Valley Entrances Project – Project Synopsis**
- (c) Bella Coola Harbour Authority – West Coast Community Adjustment Program Proposal**
- (d) Bella Coola Valley Sustainable Agricultural Society – Bella Coola Valley Foodshed Capacity Development Project Proposal**

Several funding proposals were provided for directors' perusal however board approval was not requested at this time.

**(e) EDO Work Plan 2009**

A draft work plan for the EDO for 2009 was presented for directors' consideration.

09-02-14 M/S Directors O'Neill/Hyde that the Economic Development Officer's report for the month of February be received.

CARRIED

**PART IV- GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) December 11, 2008**

09-02-15 M/S Directors O'Neill/Hyde that the minutes of the December 11, 2008 regular board meeting be amended as follows:

**4. Adoption of Agenda**

“the following items were presented for addition to the Agenda:  
.....H (c) Bylaw 397 – Bella Coola Airport Rates and Charges Bylaw...”

**B (j) Bella Coola Airpor Commission – November 17, 2008 Meeting Minutes**

“.....A number of recommendations were received from Commission Secretary Cheryl Waugh, on behalf of the Commission.”

and adopted.

CARRIED

**(D) GENERAL CORRESPONDENCE**

**(a) Hagensborg Water District – January 2009 Newsletter**

An information newsletter was received from Hagensborg Waterworks District.

**(b) Hagensborg Water District – Water System Upgrade Plan Authorization to Proceed**

A Framework Plan for the Hagensborg Waterworks District Water System Purification Plan was received for information.

**(c) Bella Coola Valley Health Services – Request for Funding Assistance**

A request for funding for capital works for the Bella Coola General hospital was received from Bella Coola Valley Health Services. This item was referred to the Central Coast Regional Hospital District.

- (d) Bella Coola Valley Health Services – Letter to Minister Abbott re: Ambulance Services in the Bella Coola Valley**
- (e) British Columbia Ambulance Service – Letter in Response to Communication from Paramedics Union**
- (f) Bella Coola Valley Health Services – Community Safety Planning Meeting Agenda**
- (g) Central Coast Health & Wellbeing Charter Management Committee – January 20, 2009 Meeting Minutes**

A number of items of correspondence were received for Directors' information.

**(h) Nuxalk Nation Health & Wellness – Invitation to Participate in Focus Group**

An invitation was received from Nuxalk Nation Health and Wellness Director, Charles Nelson, for Directors to attend a Focus Group in conjunction with the Nuxalk Nation Comprehensive Community Planning exercise. Directors expressed their appreciation for the invitation.

**(i) Central Coast Teachers' Association – Letter re: Foundation Skills Assessment Testing**

A letter was received from the Central Coast Teachers' Association requesting intervention from Regional District with respect to the practice of releasing data derived from Foundation Skills Assessment Testing. This data is then used by agencies such as the Fraser Institute to "rank" schools and communities.

09-02-16      M/S Directors O'Neill/Bolton that a letter be sent to the Premier and Minister of Education, expressing the Regional District's opposition to the practice of releasing Foundation Skills Assessment results to organizations such as the Fraser Institute and that a copy of the letter be forwarded to the Ministry of Community Development, School District No. 49 (Central Coast) Board of Education, and all Regional District Chairs.

CARRIED

09-02-16      M/S Directors O'Neill/Hyde that a resolution opposing the use of Foundation Skills Assessment information by private organizations such as

the Fraser Institute be prepared for submission to the Association of Vancouver Island and Coastal Communities Annual General Meeting.

CARRIED

**(j) School District No. 49 (Central Coast) – Notice of Public Meeting**

A notice was received regarding a meeting to be hosted by School District No. 49 (Central Coast) to update on plans to repair or replace the Sir Alexander Mackenzie School gymnasium.

**(k) Active Communities Bella Coola – Letter to Recreation Commission**

A letter was received from Active Communities Bella Coola, requesting the support of the CCRD Recreation Commission to open a fitness room/centre in the Bella Coola Valley. The matter was referred to the Bella Coola Parks and Recreation Commission.

**(l) Province of BC News Release – Cabinet Realignment**

**(m) Union of BC Municipalities – News Release re: Minister of Community Development**

Information was received from the Province advising that Kevin Krueger, MLA – Kamloops-North Thompson, has been appointed Minister of Community Development.

**(n) Province of BC – Letter re: Provincial Funding Programs – Trees for Tomorrow**

**(o) Province of BC – Letter re: Provincial Funding Programs – Towns for Tomorrow/Local Motion**

**(p) BC Assessment – Letter re: 2009 Property Assessment Roll**

**(q) BC Hydro – Letter from Community Relations Manager**

**(r) Coast Sustainability Trust II – 2008 Fourth Quarter Report**

**(s) Northern Development Initiative Trust – CCRD EDOP Funding**

**(t) Association of Vancouver Island and Coastal Communities – Call for Nominations**

**(u) Association of Vancouver Island and Coastal Communities – 2009 Resolutions**

**(v) Association of Vancouver Island and Coastal Communities – Forestry Forum**

**(w) Local Government Management Association – Information Circular – Fire and Rescue Services**

**(x) Union of BC Municipalities – News Release re: Federal Budget**

**(y) Union of BC Municipalities – In the House – January 28, 2009**

**(z) Union of BC Municipalities – Electoral Area Directors Wiki**

**(aa) Union of BC Municipalities – Municipal Pension Plan Group Health Benefits**

**(bb) Union of BC Municipalities – UBCM Membership**

- (cc) Union of BC Municipalities – Member Release – January 23, 2009
- (dd) Union of BC Municipalities – Member Notice re: Regulation of Home and Property Inspection
- (ee) Union of BC Municipalities – Member Notice – Report on New Model for Delivery of Fire Services
- (ff) Union of BC Municipalities – Member Release – January 5, 2009
- (gg) Union of BC Municipalities – Member Release – December 19, 2008
- (hh) Union of BC Municipalities – Member Release – November 27, 2008
- (ii) Union of BC Municipalities – Executive Newsletter – December 19, 2008
- (jj) Union of BC Municipalities – Information Release – School Community Connection Program
- (kk) Union of BC Municipalities – Information Release – 2009 UBCM Dues
- (ll) Union of BC Municipalities – Local Government Program Services – Community Health Promotion Fund – Approval Terms and Conditions
- (mm) Union of BC Municipalities/First Nations Summit – Newly Elected C2C Program Funding
- (nn) Recycling Council of BC – Single-Use Bags Policy
- (oo) David Suzuki Foundation – Species and Ecosystem Protection Act Endorsement
- (pp) UBC Faculty of Law – Local Government and Climate Change Conference
- (qq) City of Langley – Letter re: Polybrominated Diphenyl Ethers
- (rr) City of Langley – re: Supportive Living Assessment Class
- (ss) Province of BC – Order of British Columbia Nominations
- (tt) Government of Canada – Celebrate Canada 2009 Information

A number of items of correspondence were received for Directors' information.

09-02-17 M/S Directors O'Neill/Bolton that general correspondence items be received for information.

CARRIED

## **RECESS**

A brief recess was called at 2:40 pm to convene a Central Coast Regional Hospital District meeting.

## **RECONVENE**

The meeting reconvened at 2:55 pm.

### **(E) GENERAL REPORTS**

#### **(a) Chair's Report**

Chair Lande reported verbally on activity of the Coastal Communities Network.

## **(b) Vancouver Island Regional Library Report**

No report was available regarding Vancouver Island Regional Library.

**(c) Administration Report – February 12, 2009**

This month's Administration Report addressed a number of administrative matters, including work on the Five-Year Financial Plan, Centennial Pool upgrades, the Coast Sustainability Trust, and the Local Government Leadership Academy-sponsored New Directors' Forum.

Directors requested that regular board meeting agenda packages be prepared so as to more clearly identify items requiring a decision from the Board.

09-02-18 M/S Directors O'Neill/Hyde that the General Reports be received.  
CARRIED

**(F) FINANCIAL REPORTS**

**(a) Accounts Payable Report – December 2008**

09-02-19 M/S Directors O'Neill/Bolton that payments of expenditures and commitments in the amount of NINETY-NINE THOUSAND NINE HUNDRED EIGHT DOLLARS AND SIXTY CENTS (\$99,908.60) as represented by cheques #13038 to #13127 for the month of DECEMBER and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008, be approved and ratified.

## CARRIED

**(b) Accounts Payable Report – January 2009**

09-02-20 M/S Directors O'Neill/Bolton that payments of expenditures and commitments in the amount of NINETY-TWO THOUSAND SIX HUNDRED SIX DOLLARS AND NINETY-FIVE CENTS (\$92,606.95) as represented by cheques #13128 to #13186 for the month of JANUARY and issued pursuant to the Central Coast Regional District policies and budgets for the year 2009, be approved and ratified.

## CARRIED

**(c) Financial Plan Update – February 12, 2008**

Chief Financial Officer, Donna Mikkelsen, joined the meeting and presented an update of the Five-Year Financial Plan – Focus 2008.

Directors reviewed changes to the draft Financial Plan, subsequent to the Special Board Meeting held on February 10, 2009. Directors were reminded that a Five-Year Financial Plan must be adopted before March 31, 2009.

Director Emery stated that he felt the Denny Island Recreation Commission funding should be restored for 2009, and DI Recreation Matters referred to the Central Coast Chamber of Commerce.

Director Emery also stated that the Denny Island Airport Commission would like staff to attend to billing for landing fees pursuant to the Denny Island Airport Rates and Charges Bylaw

09-02-21      M/S Directors that the February 12, 2009 Financial Plan Update be received.

CARRIED

Directors Bolton and Emery left the meeting at 3:20 pm.

**(d)    2009 Parcel Tax Requisition**

09-02-22      M/S Directors O'Neill/Hyde that the 2009 Parcel Tax Roll for the Bella Coola Waterworks Local Service Area (LSA) be confirmed and authenticated and forwarded for collection to the Surveyor of Taxes.

CARRIED

**(G)    REFERRALS FROM OTHER AGENCIES**

**(a) Central Coast Power Corporation –Noosgulch Subdivision Proposal - Water Supply Assessment**

A hydrology report was received from Lowen Hydrology Consulting Ltd. regarding the application for subdivision of property at Noosgulch by Central Coast Power Corporation. The Regional District had requested the report to pursuant to the Central Coast Regional District Bella Coola Valley Subdivision Servicing Bylaw No. 72.

**(H)    BYLAWS AND POLICIES**

**(a)    Bylaw 395 - A Bylaw to Amend the Bella Coola Valley Zoning Bylaw (Koroluk/Willgress) Public Hearing Summary**

A summary of the Public Hearing Summary was received, relative to proposed Bylaw 395 – A Bylaw to Amend the Bella Coola Valley Zoning Bylaw. No members of

the public attended the hearing however one written comment in support of the proposed amendment was received in advance of the Hearing.

**(b) Bylaw 395 - A Bylaw to Amend the Bella Coola Valley Zoning Bylaw (Koroluk/Willgress) – Third Reading**

09-02-23 M/S Directors O'Neill/Hyde that Bylaw 395 – cited as A Bylaw to Amend the Bella Coola Valley Zoning Bylaw, be now read a third time. CARRIED

**(c) Bylaw 398 – A Bylaw to Amend Bylaw 382 Establishing the Rates and Charges for the Operation and Management of the Bella Coola Airport**

09-02-24 M/S Directors O'Neill/Hyde that Bylaw 398, cited as a Bylaw to Amend Bylaw 382 Establishing the Rates and Charges for the Operation and Management of the Bella Coola Airport be now introduced and read a first time. CARRIED

09-02-25 M/S Directors O'Neill/Hyde that Bylaw 398, cited as a Bylaw to Amend Bylaw 382 Establishing the Rates and Charges for the Operation and Management of the Bella Coola Airport, having been given due and detailed consideration by the Board, be now read a second and third time. CARRIED

**(d) Policy A-21 – Use of Flood Mitigation Resources**

Proposed Policy A-21 – Use of Flood Mitigation Resources was presented for directors' review. Minor changes were incorporated, following review by Provincial Emergency Program Northwest Regional Manager, Michael Higgins.

09-02-26 M/S Directors O'Neill/Hyde that Policy A-21 be approved. CARRIED

**(e) Policy A-8 – Office Services to the Public**

Revisions to Policy A-8 – Offices Services to the Public, reflecting the acquisition of a new photocopier as well as the anticipated launch of the new CCRD website, were presented.

09-02-27 M/S Directors O'Neill/Hyde that Revised Policy A-8 be approved. CARRIED

**(f) Bylaw 392 – CCRD Remuneration and Expense Bylaw**

Directors considered Bylaw 392 – CCRD Remuneration and Expense Bylaw. It has been many years since any increase to directors' per diem remuneration was approved. Directors asked staff to prepare an amendment to Bylaw 392, reflecting an increase in the per diem meeting rate, a per diem amount for travel days, the increased cost of travel within the Regional District, and the increased demand for cell phone use by the Chair.

**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

Director O'Neill inquired as to the status of efforts to bring solid waste management consultant Graeme Faris to the Bella Coola Valley to assist with consultation relating to a restructure of landfill tipping fees. The restructure is required to ensure a more equitable distribution of costs associated with landfill use. The Administrator will communicate with Mr. Faris and Volunteer Solid Waste Coordinator, Joan Sawicki, in an effort to facilitate the consultation in early March.

**(J) MATTERS BROUGHT OUT OF CAMERA**

No matters were brought out of camera at this time.

**(K) ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:00 pm

---

Chair

---

Administrator